**OSCAR CLUB’S MOBILE PHONE POLICY**

Oscar Club has a policy that mobile phones are not to be used either by staff or children whilst on the premises.

Staff must have either their phone on silent or switched off whilst working and must be kept in the kitchen at all times.

Children who attend holiday club, playgroup or after school are not permitted to have their mobile phone about their person and must give them to a member of staff who will store it securely in the kitchen.

If a parent needs to contact their child for whatever reason they need to phone the Oscar Club land line on 01525 376314 where a member of staff will either pass on a message to the child or allow them to speak to the parent.

Signed on behalf of the voluntary management committee:

Date:

Review Date: