**OSCAR PRICING POLICY**

Fees and payments

All cheques to be made payable to Oscar Club. All fees payable in advance. Payment is for the place and non-refundable. All booked sessions must be paid for whether used or not. No post-dated cheques are accepted. All charges include breakfast or morning/afternoon snacks.

Breakfast and after-school sessions

£4 per child per session for breakfast club. Breakfast session fee includes breakfast if required. After school sessions are £4.40 per child per session.

Pre-school and wraparound care

£4.20 per hour.

Once a place has been allocated to a child the outstanding amount of all sessions booked is payable whether or not the place is taken.

Penalty for late collection

Our late collection charge is £1 per minute per child. In exceptional circumstances penalties may be waived at the discretion of the Oscar Manager or appointed deputy. If a child is not collected within 30 minutes of the end of any Oscar session and there has been no contact with the person with parental responsibility and none of the named people on the registration form can be contacted, the Uncollected Children Emergency Procedure will be implemented.

Outstanding fees

The Oscar Voluntary Management Committee reserves the right to make use of the Small Claims Court section of the County Court to recover outstanding fees, including the court fee and interest on unpaid monies if such debts are not settled within a reasonable period as agreed by the VMC. Bookings will not be accepted for children with outstanding fees unless paid in full in advance when the booking is made. In accordance with the Exclusions Policy, the VMC reserves the right to exclude, rescind the registration of, or refuse to re-register a child where fees are persistently difficult to collect.

Oscar Club booking forms must be used for all bookings. Once a place is allocated to a child, all booked sessions must be paid for whether used or not as the payment is for the place.

The VMC reserves the right to review fees at least once a year, depending on the Club’s financial circumstances, with at least four weeks’ notice being given to parents before any changes are implemented.

In the unlikely event that there is a debt against an account or a bounced payment we reserve the right to withdraw childcare. In the unlikely event of two bounced payments or missed payments we will not offer any childcare to the child or family.

Dated 18/9/00. Revised 16/11/05, 12/11/07

Signed on behalf of the Voluntary Management Committee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Review Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_