**OSCAR SETTLING-IN POLICY**

The Oscar staff will work in partnership with parents/carers to settle the child in to the Club environment.

Once a child is registered with Oscar Club, arrangements can be made for the child to visit the Club prior to attending their first session so they can familiarise themselves with the Club.

A key worker will be assigned to each new child and an older or already established child will be asked to look after the new child to help them settle in during their first few sessions.

Parents/carers may stay with the child for their first few sessions so that the child feels settled in and the parent/carer feels comfortable about leaving their child.

Oscar Settling-in Policy

Dated 10/09/01. Reviewed 16/11/05, 12/11/07

Signed on behalf of the Voluntary Management Committee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Review Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_